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REGULATION

PLANS, PROGRAMS, AND PROJECTS

September 1955

PROJECT REVIEW COMMITTEE

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1. GENERAL

- a. The Project Review Committee is appointed by the Director of Central Intelligence to review all Agency programs, projects, support activities, and operating budgets subject to the exceptions listed in paragraph 4 of this regulation, and to make recommendations thereon to the Director.
- b. This regulation prescribes the organization, responsibilities, and operations of the Project Review Committee.

2. ORGANIZATION

- a. The Project Review Committee is organized as follows:

(1) Voting Members:

Special Assistant to the DCI for Planning and Coordination--  
Chairman  
Deputy Director (Plans)  
Deputy Director (Intelligence)  
Deputy Director (Support)  
Inspector General

(2) Nonvoting Members:

General Counsel  
Comptroller

(3) Recording Secretary

- b. Voting and nonvoting members may designate their immediate assistants to act for them as Committee members, but not with a frequency which prejudices the purpose of the Committee.

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- c. Deputy Directors relinquish their seats on the Committee and sit with the proponents when projects and programs which have originated in their respective areas are being considered.
- d. The Deputy Director of Central Intelligence attends Committee meetings at his discretion.

### 3. RESPONSIBILITIES

The Project Review Committee, established in accordance with the provisions of this regulation, will

- a. Review each fiscal year all Agency programs, projects, operational activities, and operating budgets, with the exceptions stipulated in paragraph 4 below, and will make recommendations to the Director regarding the original approval or subsequent approval of such projects, plans, operational activities, and operating budgets for the major components.
- b. Incorporate in the above-mentioned recommendations to the Director such special stipulations and conditions as are deemed appropriate.
- c. Consider from the point of view of the Agency as a whole all projects, plans, operational activities, and operating budgets submitted to them in terms of the following criteria.
  - (1) Whether what is proposed is consistent with and satisfies the requirements of Government policy;
  - (2) Other policy questions as may be involved;
  - (3) Need for what is proposed, including evaluation of the relative worth of anticipated results;
  - (4) Feasibility of what is proposed, including security considerations; and
  - (5) Consonance of what is proposed with budget presentations and limitations and with support capabilities.
- d. Draft and recommend for publication procedures governing the submission of the following:
  - (1) Annual programs [REDACTED] and
  - (2) Projects [REDACTED]

### 4. EXCEPTIONS

The Project Committee does not review and make recommendations regarding either original or subsequent approval of:

- a. Revisions of operating budgets that can be approved within the approved allowances of a major component.

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- b. Projects approved under authority given to individual officials by the Director and exercised within specific monetary and other limitations.
- c. Projects not exceeding \$25,000 in any one fiscal year which are approved by a Deputy Director and for which funds are available within the budget under which he operates.
- d. Projects which the Director specifically authorizes to be submitted to him without Project Review Committee action.

### 5. FUNCTIONS

Subject to the exceptions listed in paragraph 4 above, the Project Review Committee reviews and makes recommendations regarding:

- a. Original approval of all operating budgets for a major component.
- b. Subsequent approval of revised operating budgets that cannot be financed from approved allowances of a major component.
- c. Original approval of:
  - (1) All projects in amounts exceeding \$25,000, and
  - (2) All projects in amounts of \$25,000 or less when so requested by the Deputy Director sponsoring the project, i.e., when questions of significance which do not depend on dollar values are involved.
- d. Subsequent Approval of:
  - (1) All projects which, when initially approved by a Deputy Director were for an amount not exceeding \$25,000 but for which, during the same fiscal year, additional amounts are required which bring the aggregate to more than \$25,000;
  - (2) All projects, regardless of whether the original amount involved was more or less than \$25,000 when, in a fiscal year other than that for which the project was approved, additional funds sought amount to more than \$25,000, unless such projects have been individually included in and approved as a part of an area or operational program; and
  - (3) All projects regarding which the original recommendation of the Project Review Committee contained stipulations or conditions requiring further Committee consideration.

### 6. PROCEDURES

- a. Formal meetings of the Project Review Committee are required for consideration of all area programs or projects.

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- b. Immediate consideration of urgent projects other than those pertaining to areas or programs may be obtained by submitting them to members of the Committee by vote slip or by hand of the Secretary. However, any member of the Project Review Committee may request a formal meeting on projects submitted by vote slip or by hand.
- c. The Recording Secretary will:
- (1) Schedule Committee meetings and notify members of the Committee of special meetings;
  - (2) Effect the distribution to the Deputy Director of Central Intelligence and the members of the Committee of the agenda of the meetings and copies of projects for consideration with all supporting material;
  - (3) Provide members with a record of action taken on each project or program.
- d. Record of Action:

When the Committee's recommendation has been favorable, the record of action is included in the Sign-Off Memorandum acted upon by the Director; when the Committee's recommendation either is unfavorable or proposes reconsideration at a later date prior to submitting recommendations to the Director, the members are provided with a Record of Action memorandum.

ALLEN W. DULLES  
Director of Central Intelligence

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